

ADDITIONAL PGS PARISH REGISTRATION POLICY



Guidance for completing this form

When completing this form, please ensure it is signed by the PCC and returned to your Diocesan Giving Advisor along with a paying in slip.

Issues with offering multiple registrations for one parish

- Cost of set up and ongoing reporting
- Risk of manual error - assigning gift to wrong fund
- Infrequently used or low take up rate – leading to numerous dormant funds
- Potential for many low level and less regular gifts

Despite these issues, on occasion there are valid reasons for an additional registration to be considered.

Guidance for a diocesan lead to discern if an additional registration should be granted

- How much is the fund likely to attract?
- Is the fund likely to attract regular or irregular givers?
- What guarantees are in place to ensure gifts assigned to the new restricted fund are restricted in the parish accounts?



Please ensure to accept the terms and conditions, if this box isn't ticked, we can't process this registration form.

Terms and conditions can be found at: mypgs.io/parishes

All additional registrations will need to be approved by your diocesan Giving Advisor and the PGS team.

The purpose of this form is to provide your diocese and the PGS team with information as to why you are applying for an additional parish fund through the PGS.

Please share your reasons for this request:

How many people do you envisage giving to this fund?

What guarantees are in place to ensure the gifts given to this restricted fund will be restricted in the parish accounts?

ADDITIONAL PARISH FUND REGISTRATION FORM

FOR DIOCESE USE ONLY

I can confirm that I verify all of the information provided, including bank details, is correct to the best of my knowledge and I am happy for the PGS team to process this parish registration.

PRINT NAME

SIGNATURE

DATE

SECTION I ADDITIONAL PARISH FUND DETAILS

**Required*

Additional parish fund name

(The Parish name must not include any special characters [such as an apostrophe] and be no longer than 60 characters INCLUDING spaces. For example; Gloucester St Mary w St John).

Additional parish fund parish code

*(A new PGS code will need to be created substituting the 06 for A6, indicating an additional parish fund e.g. 16A616***)*

Diocese

Parish address*

Town/city/village*

Postcode*

Main parish/church name

PGS parish code

Contact details

TREASURER

Title

Name

Address

Email address

Tel no.

PGS STATEMENT RECEIVER is the nominated contact who will be able to securely view and download monthly statements.

Title

Name

Address

Email address

Tel no.

SECTION 3 PARISH BANK DETAILS

Name of parish Bank Account

Name and full postal address
of your Bank/Building Society

Sort code

-

-

Account no.

SIGNED & VERIFIED

SIGN

PRINT NAME

DATE (dd/mm/yy)

Treasurer

Ist church warden

Incumbent

If the parish is in vacancy, a second church warden may sign in place of the incumbent