

Mission & Ministry Committee

1. CONSTITUTION AND CONDUCT	
Title	Mission & Ministry Committee (“the Committee”)
Committee Remit	<p>The Committee will support, and work under the direction of, the Bishop’s Council of Diocesan Trustees (BCDT) in the specific areas of Mission and Ministry. As such, the Committee will:</p> <ul style="list-style-type: none"> • serve as a critical friend to the College of St Hugh, • advise BCDT on matters relating to Christian Mission and Ministry, • and Lincoln Diocesan Environmental Panel, for matters that pertain to Mission and Ministry, • serve as a forum for formulating and bringing forward strategic proposals for approval, • monitor and facilitate the implementation of such proposals following their approval. <p>The Committee will interface with the Archidiaconal Mission and Pastoral Committees (“AMPCs”) from time to time on various matters. It may also be asked by the Bishop’s Council of Diocesan Trustees, in the latter’s role as the Diocesan Mission and Pastoral Committee (“DMPC”), to review or address matters raised by the AMPCs. However, the AMPCs will have a direct relationship with the DMPC, and the Committee will not act as an intermediary in this relationship.</p>
Governing Laws & Measures	A non-statutory committee, though functioning in accordance with the requirements of Section 3 of the Mission and Pastoral Measure, 2011
Relationship	A sub-committee of the Bishop’s Council of Diocesan Trustees
Composition	<p>Ex officio:</p> <ul style="list-style-type: none"> • The bishop of Grantham or such other person as the Bishop of Lincoln appoints to exercise oversight for Mission and Ministry. <p>Appointed:</p> <p>Between five and six members, appointed by the Bishop’s Council of Diocesan Trustees upon the recommendation of the Committee’s ex officio members, and following consultation with the Search and Nominations Committee. Those appointed are to:</p> <ul style="list-style-type: none"> • be selected based on the quality and diversity of gifts they bring • include both lay and ordained in approximately equal numbers • include at least one Diocesan Trustee • include at least one licensed reader, one authorised lay minister, one stipendiary priest and one self supporting priest. <p>Up to an additional three members may be appointed by the Bishop’s Council of Diocesan Trustees following recommendation by the Search</p>

	<p>and Nominations Committee, to provide external expert knowledge in the following areas:</p> <ul style="list-style-type: none"> • Theological education • Environmental matters • Children and Youth work <p>Co-opted:</p> <p>The ex officio and appointed members may, by resolution, co-opt such persons as they collectively decide will be helpful to the functioning of the Committee. In making such co-options, the members shall be mindful of the need for diversity in the Committee's composition.</p>
Chair	The ex officio member shall serve as chair.
Vice Chair	Where the Chair is not present, the meeting will appoint one from their number to act as Chair.
Terms of Office	<p>Whilst it is expected that all appointments will normally be for periods of three years, they will be subject to annual review by the Bishop's Council of Diocesan Trustees on the recommendation of the Search & Nominations Committee. Casual vacancies shall be filled at the earliest opportunity.</p> <p>Co-opted members may serve for such periods of up to three years as the ex officio and appointed members may collectively determine. They may be re-appointed for a second successive term of office. Re-appointment for a third term of office shall require the approval of the Bishop's Council of Diocesan Trustees.</p>
Quorum	Four, of whom at least one must be lay and one ordained.
Conduct and Decision Making	<p>The Committee is to provide a living example of serving together as members of the Body of Christ. It is to be particularly characterised by an attitude of listening, reflection and co-working.</p> <p>All decisions shall, so far as possible, be made by consensus. If consensus cannot be reached, matters shall be determined by a majority show of hands, with the meeting chair having a casting vote in the event of a tie</p>
Officers	<p>The Warden of the College of St Hugh shall be the Officer to the committee. The Pastoral Secretary shall also normally attend meetings but by prior agreement of the ex officio members, either may appoint delegates to attend on their behalf.</p> <p>Other members of the College of St Hugh and Pastoral Teams may attend at the invitation of the committee.</p> <p>The Diocesan Secretary shall designate an officer or staff member to attend and serve as Secretary to meetings of the Committee.</p>
Meetings	The Committee shall normally meet 4 times per calendar year.

Minutes	The Secretary will minute the proceedings and decisions of all meetings. Minutes, approved by the ex officio members, shall be circulated promptly to all Diocesan Trustees. Until approved at a meeting of the Committee, its minutes are to be marked Draft.
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2. OVERALL PURPOSE OF THE COMMITTEE

Within the areas of Mission and Ministry in the Diocese of Lincoln, the Committee is to:

- a) Advise the BCDT on matters relating to Christian Mission and Ministry within the Diocese.
 - b) Ensure policies, strategies and improvement plans are (i) mutually consistent and (ii) well aligned with the diocese's overall strategic goals.
 - c) Act as an ideas source.
 - d) Identify strategic strengths, weaknesses, opportunities and threats.
 - e) Develop and oversee strategic plans.
 - f) Serve as a critical friend to the College of St Hugh, supporting these teams' officers by providing non-executive oversight and facilitation of the teams' work.
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3. RESPONSIBILITIES

Within the areas of Mission and Ministry in the Diocese of Lincoln, the Committee is to:

- a) Maintain an overview of policies, strategies and improvement plans to ensure they are both mutually consistent and fully aligned with the diocese's overall strategic goals
 - b) Receive regular reports from all sub committees, panels and working groupings relating to Mission and Ministry, including but not limited to the Lincoln School of Theology Governing Body, the Lincoln Diocesan Environmental Panel and the Children and Youth panel.
 - (i) Ensure that relevant information from these groups including any emerging threats and opportunities are considered and escalated to the BCDT as part of the committee's regular reporting.
 - c) Identify diocesan opportunities and needs for improvement.
 - d) Define strategic objectives and well-judged proposals by which they may best be achieved, presenting them in the form of recommendations to the Bishop's Council of Diocesan Trustees for approval.
 - e) Monitor and facilitate the progress of diocesan strategic improvement plans so as to ensure the objectives are achieved in a timely manner and within budget.
 - f) Ensure clear and consistent direction is provided to the College of St Hugh in accordance with diocesan objectives.
 - g) In support of the respective officers, facilitate the development of the College of St Hugh.
 - h) Undertake such specific studies as the Bishop's Council of Diocesan Trustees may direct.
 - i) Provide regular reports on its work to the Bishop's Council of Diocesan Trustees including updates on all key areas of responsibility.
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4. COMMUNICATION

The Secretary will:

- a) normally ensure that agendas and papers are circulated to members of the Committee at least one week before meetings.
- b) ensure that formal minutes, approved by the ex officio members, are circulated to all members of the Committee and submitted to the Bishop's Council of Diocesan Trustees following each Committee meeting.

A member of the Committee (who shall normally be one of its ex officio members) will provide a report on the Committee's activities to the Bishop's Council of Diocesan Trustees meetings.
