

PSO Induction Pack

What do I need to do?

- 1. Read through this pack**
- 2. Access the PSO Induction PowerPoint via the Diocese website**
- 3. Complete the required safeguarding training detailed below**

General information about the Parish Safeguarding Officer role

What is a PSO and what is their role?

The PSO is the key link between the diocese and the parish. The role can be one or more individuals. The key tasks of the PSO are as follows:

- Keep a record of all church activities involving children and vulnerable adults;
- Attend any diocesan safeguarding training offered for PSOs;
- Promote inclusivity within a church community;
- Liaise with incumbents and the Diocesan Safeguarding Advisor (DSA);
- Report any concerns/allegations against church officers to the DSA;
- Report to the Parochial Church Council (PCC) more than once annually, to ensure safeguarding issues are discussed and reported to the annual Parochial Church meeting. Safeguarding should be discussed at every PCC meeting;
- Keep clear, accurate and up to date records of recruitment, DBS checks and safeguarding training;
- Keep the church leadership informed of good safeguarding practice;
- Promote safeguarding training in the parish;
- Ensure that the 'Promoting a Safer Church' poster is clear and easily accessible to everyone, with complete, up to date contact details on it;
- Keep accurate records of any safeguarding concerns that arise, keeping the records confidential, and ensuring that others do the same;
- Be familiar with diocesan safeguarding guidance and ensure that any leaders of activities are fully aware of, and are implementing, this guidance;
- Undertake a regular parish safeguarding self-assessment through the Parish Safeguarding Dashboard.

PSO Training Requirements 2024

	Required	Delivery
Basic Awareness (C0)	Yes	Safeguarding Training Portal
Foundation (C1)	Yes	Safeguarding Training Portal
Leadership (C2)	Yes	Via Zoom or in-person
Raising Awareness of Domestic Abuse	Yes	Safeguarding Training Portal
Safer Recruitment and People Management	Yes	Safeguarding Training Portal
Modern Day Slavery	Optional	Safeguarding Training Portal

www.safeguardingtraining.cofeportal.org

1. Register for an account (if you've not previously done so)
 - i) choose Lincoln as your diocese when registering
 - ii) include both your church name and location
2. Locate the online courses in the dropdown lists on the 'Courses' tab
3. Completed training will be transferred to Lincoln Diocese Contact Management System

Registering for a Leadership (C2) Module

1. Find course dates on the Diocese of Lincoln website – Safeguarding area
2. Email safeguarding.training@lincoln.anglican.org or call 01522 504057 to book

Diocesan Safeguarding Team and DBS Enquiries Contact Details

Safeguarding Concerns safeguarding@lincoln.anglican.org or 01522 504070

Safeguarding Administrator safeguarding.admin@lincoln.anglican.org or 01522 504050

Safeguarding Training safeguarding.training@lincoln.anglican.org or 01522 504057

DBS – DBS-Checking@lincoln.anglican.org or 01522 504050

Safer Recruitment and People Management information

This training can be completed online and is for all those involved in the recruitment, selection and management of staff or volunteers. The aim is to equip participants with an understanding of safer recruitment, and the skills and practices necessary to promote positive safeguarding behaviour (and detect safeguarding risk) once a person is in role.

Completion of this training is a requirement for a number of roles under House of Bishops guidance including:

- Line managers and anyone involved in the recruitment of Church Officers (employees, elected members, and volunteers).
- Those with responsibility for administering DBS.
- Safeguarding Officers in all Church bodies.

Safeguarding Dashboard

The Diocese of Lincoln gives all parishes access to their own personal safeguarding dashboard. The dashboard uses a traffic light colour system to help parishes track their safeguarding compliance across a series of safeguarding aspect.

See www.safeguardingdashboards.org.uk for more information or download the Dashboard Brochure.

Social Services Contact Details

If you are ever concerned that a child is in immediate danger please call the police on 999

Lincolnshire:

- Children's safeguarding - 01522 782111 (Monday to Friday, 8am to 6pm)
- Adults safeguarding - 01522 782155 (Monday to Friday, 8am to 6pm)
- or 01522 782333 (outside office hours)

North Lincolnshire:

- Adult safeguarding - 01724 297000
- Children's safeguarding - 01724 296500 (9am to 5pm Monday to Thursday, 9am to 4.30pm Friday)
- Or 01724 296555 (outside office hours and weekends)

North East Lincolnshire:

- Adult safeguarding - 01472 256256 (24 hour helpline)
- Children's safeguarding - 01472 326292 (option 2, option 2) (Monday to Thursday 8.30am to 5pm and Friday 8.30am – 4.30pm)






Model Parish Safeguarding Officer Role Description

The Parish Safeguarding Officer is the key link between the diocese and the parish/s, concerning safeguarding matters. She/he will have an overview of all church activities involving children, young people and vulnerable adults and will seek to ensure the implementation of safeguarding policy. The role can be taken by one person, or the role shared, for example with one person covering children and the other vulnerable adults.




The key tasks of the parish safeguarding officer are to:


1. Have an overview of all church activities involving children and vulnerable adults and keep a record of these activities.
2. Be familiar with diocesan safeguarding guidance and ensure that leaders of activities are fully aware of, and are implementing, this guidance.
3. Liaise with the incumbent over safeguarding issues.
4. Keep in touch with the leaders of all activities and offer them advice and support over safeguarding matters.
5. Liaise as necessary with the Diocesan Safeguarding Advisers. Report all concerns or allegations against church officers to the DSA.
6. Attend diocesan safeguarding training offered for PSOs.
7. Assist with safeguarding training in the parish as appropriate.
8. Attend a meeting of the church leadership (PCC) at least annually to ensure safeguarding issues are discussed and that the church leadership adopt the annual Church Safeguarding Policy.
9. Ensure that the Church Safeguarding Policy and contact details is displayed in all Church premises.
10. Keep good records of any safeguarding concerns that may arise and ensure that others do the same.
11. Promote inclusiveness in places of worship and within church activities.
12. Keep the church leadership informed of good safeguarding practice.
13. Undertake a regular parish safeguarding self-assessment in the format offered by the Diocese.

Support for survivors of abuse:



 Victim Lincs	A service put in place by the Police and Crime Commissioner as part of their victims strategy. To help ensure that anyone living, working or studying in Lincolnshire gets the support they need if they have been the victim of crime.	https://victimlincs.co.uk/ 01522 947510
 Lincolnshire Rape Crisis	A specialist support service for women, girls, men and boys in Lincolnshire who have experienced any form of sexual violence.	https://www.lincolnshirerapecrisis.org.uk/contact-us.php 0800 33 4 55 00 support@lincolnshirerapecrisis.org.uk
 napac	Support for adult survivors and training for those who support them.	https://napac.org.uk/ 0808 801 0331
 SURVIVORSUK male rape and sexual abuse	Support for sexually abused men as well as their friends and family, no matter when the abuse happened, and challenge the silence and attitudes.	https://www.survivorsuk.org/ 02035983898 help@survivorsuk.org
 THE SURVIVORS TRUST	The Survivors Trust is the largest umbrella agency for specialist sexual violence support services in Europe.	https://www.thesurvivorstrust.org/ 08088 010 818

Support for people experiencing mental health issues:


 mind	Advice and support to empower anyone experiencing a mental health problem.	https://www.mind.org.uk/ 0208 215 2243 supporterrelations@mind.org.uk
 SAMARITANS	Samaritans works to make sure there's always someone there for anyone who needs someone.	https://www.samaritans.org/ 116 123 jo@samaritans.org
 Lincsshine	A Lincolnshire-based network of people and organisations involved in or with experience of	http://www.lincsshine.co.uk/ 07969 872804 info@lincsshine.co.uk

	mental health and mental ill health and distress.	
 Alzheimer's Society	Free local support services and information for people with dementia and their carers.	https://www.alzheimers.org.uk/find-support-near-you 0333 1503456


Support for children experiencing difficulties in their peer or adult relationships:

 childline	Childline is here to help anyone under 19 in the UK with any issue they're going through.	https://www.childline.org.uk/ 0800 1111
 NSPCC	Protecting children from abuse and harm.	https://www.nspcc.org.uk/help@nspcc.org.uk 0808 800 5000





Support & advice on stalking:


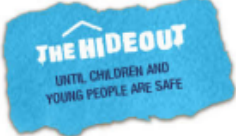



 suzy lamplugh trust	Provides advice on personal safety and support if you feel you are being stalked.	https://www.suzylamplugh.org/refer-someone-to-us 0808 802 0300
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Support & care for people involved in ministry:



 Sheldon heart & soul for ministry	An open and welcoming Community with a specialist care for people in ministry. They offer a variety of retreats, as well as an online hub with peer support and resources.	www.sheldon.uk.com 01647 – 252752 smm@sheldon.uk.com
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Support for those experiencing domestic abuse:

	Service providing a variety of advocacy support outreach workers, groups and programmes. Available to those who have experienced domestic abuse and sexual violence in North and North East Lincolnshire, and those who have experienced rape and serious sexual offences in Hull and the East Riding of Yorkshire . Part of Grimsby and Scunthorpe Rape Crisis.	0800 197 47 87 (01724) 841 947 info@thebluedoor.org
	(Formerly West Lincolnshire Domestic Abuse Service) EDAN Lincs Domestic Abuse Service is a charity providing emergency accommodation, support and assistance to women, men and children suffering, or fleeing from domestic abuse.	edanlincs.org.uk/ 01522 510041 info@edanlincs.org.uk
	Men's Advice Line: Advice and support for men experiencing domestic violence and abuse. There is also a webchat service available Tues & Thurs 10am-4pm and can be accessed from the website.	www.mensadvice.org.uk 0808 8010327 info@mensadvice.org.uk
	A phonenumber for domestic violence perpetrators. Also welcomes calls from those concerned about a perpetrator.	www.respect.org.uk 0845 122 8609

	Offers emergency accommodation and support for women and children experiencing domestic violence.	www.refuge.org.uk 0808 200 0247
	Website for children and young people to inform them about domestic violence, to help them identify whether it's happening in their home, and to provide indirect and informal support.	www.thehideout.org.uk
	Restored is an international Christian alliance working to transform relationships and end violence against women. <i>They have also produced a handbook which is free for female Christian survivors of domestic abuse:</i> https://www.restoredrelationships.org/survivorshandbook/	restoredrelationships.org/ +44 (0)20 3906 3922 info@restoredrelationships.org
	Network of animal charities who can offer pet fostering and other support to people considering fleeing from domestic abuse.	http://thelinksgroup.org.uk/pet-fostering/
	Dogs Trust Freedom Project is a dog fostering service for people fleeing domestic abuse and going into refuge. They provide free and confidential foster care, enabling the owner to access a refuge without the fear of what may happen to their dog if left behind.	https://www.dogstrust.org.uk/help-advice/hope-project-freedom-project/freedom-project 0207 837 0006

Supporting perpetrators and managing destructive feelings:

	Information and support for people troubled by their sexual thoughts about children and young people; help to cope with unwanted feelings and urges; and guidance about how to manage problematic behaviour.	https://www.stopitnow.org.uk/ 0808 1000 900
	The SLF is focused on reducing sexual offending and re-offending through rehabilitative and preventative initiatives.	http://saferlivingfoundation.org/ 01949 803 234

Promoting

a safer church

*Confident disciples in the joyful service of their church and community **actively promote the welfare** of all who are vulnerable. We can work together to **prevent harm** from occurring. This is Safeguarding*

Safeguarding is the responsibility of everyone who participates in the life of this Church

IF YOU ARE CONCERNED

that someone you know is at risk of, or is being abused, or presents a risk to others, please seek advice from a Safeguarding Adviser or if necessary report the matter to the Local Authority Social Care Services or the Police without delay.

Local contacts available to speak to if you have any concerns:

Name:

Role:

Tel:

E-mail:

Name:

Role:

Tel:

E-mail:

For advice on all safeguarding issues including allegations or suspicions of abuse contact:

**IF THERE IS IMMEDIATE RISK OR DANGER
PLEASE CONTACT THE POLICE ON 999.**

OUR COMMITMENTS

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children and vulnerable adults
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse or other affected persons
- Caring pastorally for those who are the subject of concerns/allegations of abuse and other affected persons
- Responding to those that may pose a present risk

HELPLINES

- NSPCC: 0800 800 5000
- Childline: 0800 1111
- Stop It Now: 0800 1000 900
- NAPAC: 0800 801 0331
- Samaritans: 116 123
- Family Lives: 0800 800 2222
- National Domestic Violence Helpline: 0800 2000 247
- Action On Elder Abuse: 0800 0699 784

DIOCESE OF LINCOLN

lincoln.anglican.org/parish-support/safeguarding/





ChildLine

0800 1111



**Don't keep it inside
Talk to us**

www.childline.org.uk

ChildLine is a service provided by the NSPCC. Registered charity numbers 216401 and SC037717. 0512/12.

Safe Spaces



is an independent and confidential support service for adults who have been abused by someone in the Church.

If you have been affected, however long ago, Safe Spaces can support you.

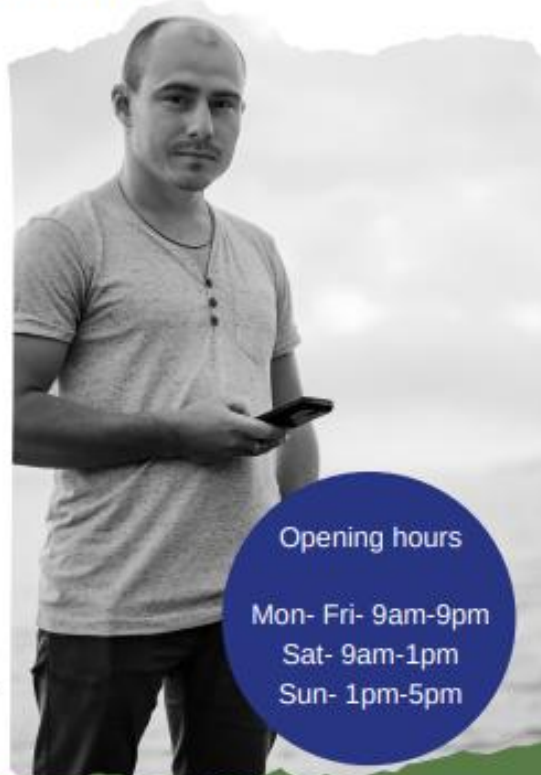
Call our free helpline



0300 303 1056



safespaces@firstlight.org.uk



Opening hours

Mon- Fri- 9am-9pm

Sat- 9am-1pm

Sun- 1pm-5pm

www.safespacesenglandandwales.org.uk

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